



UNITED STATES COURT OF APPEALS FOR THE TENTH CIRCUIT

VACANCY ANNOUNCEMENT

CAREER LAW CLERK

Oklahoma City, Oklahoma

Position Start Date: August, 2019

Open-Until-Filled

Position Overview

A career law clerk performs legal research, writing, and analysis in order to act as a trusted advisor on case-related matters to the Honorable Jerome A. Holmes of the Tenth Circuit. In addition to drafting and editing memoranda and opinions, the incumbent periodically may attend court proceedings, ordinarily in Denver, Colorado. The incumbent will work with a yearly rotation of term clerks aiding in the training and transition into the chambers environment of these term clerks.

Minimum Qualification Requirements

The applicant must be a graduate of an ABA-accredited law school with excellent academic credentials and a class standing in the top 10%. Furthermore, he or she must possess exceptional research and writing skills; an astute analytical ability and balanced judgment; excellent oral and written communication skills; and strong computer skills. Past participation on a law review or moot court board, or publication of noteworthy articles is preferred. Bar membership, post-graduate legal work experience, or previous clerkship experience highly preferred. This position requires someone with good ethical character, a strong work ethic, maturity, and a willingness to work long hours, under deadline, in order to deliver a successful work product.

Application Instructions

Qualified applications should submit an application package through OSCAR (<https://oscar.uscourts.gov>). Application requirements listed in OSCAR. Incomplete applications will not be considered. Starting salary commensurate with work experience and Bar membership (salary may be higher with previous experience as a law clerk to a federal judge). Position eligible for full benefit package, including retirement under the Federal Employees Retirement System (FERS).

Conditions of Employment

Applicants must be U.S. citizens or eligible to work in the in the United States. Excepted service appointments are "at will" and may be terminated by either the court or the employee at any time. Appointment is contingent upon successful completion of a background investigation. Employees are subject to the Judicial Code of Conduct. Direct deposit of pay required.

The U.S. Courts are Equal Opportunity Employers