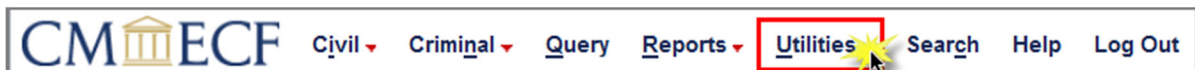


## Request for Certificate of Good Standing

### Attorney Instructions

Log into the CM/ECF application for the Eastern District of Oklahoma with the PACER login and password for the attorney who is requesting the Certificate of Good Standing. **NOTE:** The certificate will be completed for the attorney whose login was used to file the request.

1. Click **Utilities** on the main menu bar.



2. Select the **Certificate of Good Standing** hyperlink.

3. Select **Request for Certificate of Good Standing** from the dropdown box on the left. Ensure the **Selected Event** box on the right side of the page populates. Click **Next**.

**Certificate of Good Standing**

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Available Events (click to select an event)

Request for Certificate of Good Standing

Selected Event

Request for Certificate of Good Standing

Next Clear

- Click **Next** to continue.

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Next Clear

- Enter your OK bar number in the provided text box. To receive the certificate in your primary email account, leave the second box blank. If you want your certificate sent to an alternate email address (NOT additional), enter the email address in the second text box. Click **Next**.

**Certificate of Good Standing**

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The Certificate of Good Standing will ONLY be completed in the name of the attorney for the login that is being used to make this request. If you have any questions, please call 918-684-7920.

OK Attorney Bar Number:

The Certificate of Good Standing will be emailed to your primary email account unless you designate a different email account here:

Next Clear

- Review the charge information. Click **Next** to continue.

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**ATTENTION:**

An administrative fee of will be applied to your bank account or charged to your credit/debit card from Pay.gov after completion of payment information. A fee of will be charged for all returned or denied payments.

Note: To receive an electronic receipt for this transaction, please enter an email address into the Pay.Gov email confirmation prompt. A receipt will then be emailed from Pay.Gov.

**IMPORTANT: YOU MUST COMPLETE THE ENTIRE TRANSACTION TO THE NOTICE OF ELECTRONIC FILING SCREEN!**

**DO NOT STOP AFTER THE CREDIT CARD SCREEN OR YOUR REQUEST WILL NOT BE PROCESSED.**

Next Clear

7. Verify the charge amount of \$20.00

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Fee: \$20

8. CM/ECF will temporarily route you to PACER's website for the collection of fees. You may be asked to enter your PACER password again. Select a fee payment method and click **Next**.

Account Number	7002417
Username	okedatty3
Account Balance	\$0.00
Case Search Status	Active
Account Type	Upgraded PACER Account

**Pay Filing Fee for Oklahoma Eastern District Court (test)**


\* Required Information

**Payment Amount**

Amount Due *	<b>\$20.00</b>
--------------	----------------

**Select a Payment Method**

☒   
Test Attorney  
XXXXXXXXXX2222  
01/2026  
  
☐ Enter a credit card  
☐ Enter an ACH account


**Note: We protect the security of your information during transmission using Secure Sockets Layer (SSL) software, which encrypts information you submit.**

9. Enter all required information. To receive a confirmation email for the Pay.gov transaction, be sure to enter your email address in the appropriate box. Check the authorization box and click **Submit**.

**Pay Filing Fee for Oklahoma Eastern District Court (test)**

**Payment Summary**

**Payment Method**

  
XXXXXXXXXX2222  
01/2026  
  
Test Attorney  
123 Any Street  
Muskogee, OK  
10022  
USA

**Payment Details**  
Payment Amount \$20.00  
Fee Type Filing Fee

**Email Receipt**  
Email   
Confirm Email   
Additional Email Addresses

**Authorization**  
☒ I authorize a charge to my credit card for the amount above in accordance with my card issuer agreement. \*

Note: We protect the security of your information during transmission using Secure Sockets Layer (SSL) software, which encrypts information you submit.

10. After payment, you will be returned to the CM/ECF application. Click **Next** to continue.

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11. Review the docket text for accuracy then click **Next** to finalize the request.

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Docket Text: Final Text

Request for Certificate of Good Standing for Test3 Attorney3, OK Bar number: 32234. Payment made in the amount of \$20, receipt number BOKEXDC-679690. Address to email certificate to: Atty3@gmail.com. NOTE: Your certificate will be emailed to you or to the designated email after verification and processing(Attorney3, Test3)

**Attention!!** Pressing the NEXT button on this screen commits this transaction. You will have no further opportunity to modify this transaction if you continue.  
Have you redacted?

12. A Notice of Electronic Filing (NEF) screen will appear to confirm your request was successful. The NEF will **NOT** automatically be emailed to you. If you want a copy for your records, print the screen before exiting the application.

**Certificate of Good Standing**  
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U.S. District Court  
Eastern District of Oklahoma [TEST]

**Notice of Electronic Filing**

The following transaction was entered by Attorney3, Test3 on 10/21/2022 at 3:33 PM CDT and filed on 10/21/2022

Case Name: In Re: 2022 Certificate of Good Standing  
Case Number: [6:22-mc-00999](#)  
Filer:  
Document Number: 5(No document attached)

Docket Text:  
Request for Certificate of Good Standing for Test3 Attorney3, OK Bar number: 32234. Payment made in the amount of \$20, receipt number BOKEXDC-679690. Address to email certificate to: Atty3@gmail.com. NOTE: Your certificate will be emailed to you or to the designated email after verification and processing(Attorney3, Test3)

6:22-mc-00999 Notice has been electronically mailed to:  
6:22-mc-00999 Notice will not be electronically mailed to:

13. Your Certificate of Good Standing request will be processed, and a certificate emailed to the designated address within 1-2 business days. If a quicker response time is necessary, contact the clerk's office at (918) 684-7920.