

**UNITED STATES DISTRICT COURT  
EASTERN DISTRICT OF OKLAHOMA**

\_\_\_\_\_, Plaintiff

vs.

Case No. \_\_\_\_\_

\_\_\_\_\_, Defendant

**CONSENT BY PRO SE LITIGANT (NON-PRISONER) TO RECEIVE  
NOTICES OF ELECTRONIC FILING**

I, \_\_\_\_\_, do hereby consent to receive electronic notices of filing from the Court. I understand that the Court's electronic filing system (PACER) is used to disseminate notices of filing to parties in this case. I agree to provide and maintain a current email address and mailing address with the Court. I will file a Notice of Change of Address Form conventionally (i.e., mail or in person) immediately if my email or mailing address changes. (The Notice of Change of Address Form can be found under the Pro Se Forms section of the Court's website at [www.oked.uscourts.gov](http://www.oked.uscourts.gov).) I am responsible for maintaining a current email address with Public Access to Court Electronic Records (PACER) and the Court.

- I have already registered *or* will immediately register for a PACER account. (To register for an account or for additional information go to [www.pacer.uscourts.gov](http://www.pacer.uscourts.gov).)
- I have provided and will maintain a current email address and mailing address with the Court. I will file a Notice of Change of Address Form conventionally (i.e., mail or in person) immediately if my email or mailing address changes. (The Notice of Change of Address Form can be found under the Pro Se Forms section of the Court's website at [www.oked.uscourts.gov](http://www.oked.uscourts.gov).)
- I am responsible for maintaining an email account sufficient to receive notifications daily, from the Court and opposing counsel. I also understand that electronic mail filter software (SPAM filters) may interfere with my receipt of email notifications and will ensure that any such software installed on my computer or network will not filter out messages from CM-ECFRetMail\_OKED@oked.uscourts.gov.
- I am responsible for managing my email account and am responsible for others who may have access to my email account.

- I understand that when documents are entered in CM/ECF, a Notice of Electronic Filing (NEF) will be sent to my email address, which will contain a hyperlink to the document in PACER. I also understand that pursuant to PACER's policy, I will be allowed one "free look" at the document and that it is recommended that I print or download the document at that time because after the one "free look", normal PACER fees will apply. I also understand that the hyperlink to access the document will expire after I first access the document or after 15 days, whichever comes first.
- I am responsible for maintaining my PACER account, including any incurred fees. (Note: Most PACER users do not accrue enough charges to pay any fees).
- I understand and will comply with the following computer hardware and software requirements necessary to receive electronic notices via the CM/ECF system: Windows or Macintosh operation system; Javascript enabled browser; and Chrome, Firefox and Edge browsers supported by CM/ECF. I also understand that high speed internet access is strongly recommended.

I further understand that receiving Notices of Electronic Filings (NEF) is a privilege, not a right, and may be rescinded by the Court at any time, without notice, at which time notices will be provided via the U.S mail. I understand if I wish to withdraw this consent, I must file a document in each case(s) where I have previously consented to receive notices electronically.

Wherefore, the undersigned hereby agrees to the above conditions and elects to electronically receive Notices of Electronic Filing (NEF) to the email address listed.

Date: \_\_\_\_\_

\_\_\_\_\_  
Signature of Pro se Litigant (Non-Prisoner)

Email Address: \_\_\_\_\_

Street Address: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

Telephone No: \_\_\_\_\_