

IN THE UNITED STATES DISTRICT COURT FOR
THE EASTERN DISTRICT OF OKLAHOMA

FILED

MAR 11 2020

PATRICK KEANEY
Clerk, U.S. District Court

By _____
Deputy Clerk

IN THE MATTERS OF THE
SECURITY OF THE UNITED STATES
COURTS MUSKOGEE, OKLAHOMA,
AND THE USE OF ELECTRONIC
COMMUNICATION DEVICES,

General Order 20-4

GENERAL ORDER

TO: ALL PROPER PARTIES ASSOCIATED WITH THE SECURITY OF THIS
UNITED STATES COURT

ENTRANCE AND SCREENING PROCEDURES

All persons, other than tenant staff, wishing entrance into the main lobby or handicap/delivery entrance of the Ed Edmondson United States Courthouse shall first be required to clear metal detector screening conducted by United States Court Security Officers. The purpose of the metal detector screening is to ensure that no weapons, including but not limited to guns, straight razors, picks, knives pepper spray/mace or any other items which are, or are deemed to be a possible weapon, are brought into the Courthouse. Additionally, all purses, packages, parcels, briefcases, or any other items carried by such persons entering the Courthouse, must be subjected to x-ray screening and/or hand search, as deemed appropriate by the Court Security Officers. Any such person refusing to submit themselves or their carried items to such inspections shall be denied entrance to the Courthouse.

All persons having business in the Courthouse shall enter or leave the Courthouse only through such doorways and at such times as shall be designated by the United States Marshal and Court Security Officers.

Spectators and visitors to the court floors while court is in

session, or at any recess, shall remain in those areas of the floor designated by the United States Marshal or Court Security Officers. No food, drinks, or concessions shall be carried into the courtrooms or onto the floor area immediately adjacent to the courtrooms.

ELECTRONIC COMMUNICATION DEVICES

Except as authorized herein, cellular phones, tape recorders, cameras, radios, and other electronic devices will not be allowed in the Courthouse. This provision does not apply to tenant staff and to Federal law enforcement agents who produce appropriate credentials to the United States Marshal or Court Security Officers. This provision also does not apply to attorneys conducting official business at the Courthouse. All attorneys and their electronic communication devices are subject to proper screening and security clearance before entering the Courthouse. Upon inquiry from a Court Security Officer or the United States Marshal, attorneys attempting to bring an electronic communication device into the Courthouse are required to present photo identification and are subject to having their access verified by chambers. Attorneys may not allow paralegals, support staff, witnesses, or their clients to possess or use an electronic communication device without prior court approval.

Laptops and electronic tablets may be used in the well of the courtroom by attorneys for court related purposes only. Cellular telephones and other electronic communication devices are not to be use or turned on inside the courtroom, or judicial chambers, unless permitted by the presiding judicial officer. All electronic devices may be used by attorneys in the common areas and public places of the Courthouse. Many electronic communication devices contain cameras and recorders. Use of cameras and recorders are specifically prohibited notwithstanding permission to use an electronic communication device.

Applicants for citizenship and their guests are also authorized to bring cell phones/cameras into the Courthouse in connection

with regularly scheduled Naturalization Ceremonies, subject to the following limitations:

- a. All individuals and their cell phones/cameras will be subject to proper screening and security clearance before entering the Courthouse;
- b. Cell phones/cameras shall remain "off" at all times while in the Courthouse until the presiding judge directs that photographs may be taken at the conclusion of the naturalization ceremony. Cell phones/cameras may only be used for photographic purposes.
- c. Photographs may only be taken in the courtroom. Use of cell phones/cameras outside the courtroom or in any other place within the Courthouse is prohibited.

Any electronic communication device used in violation of this General Order is subject to immediate, permanent confiscation. Any individual found to have violated this General Order is subject to having his or her privileges herein terminated.

FIREARMS

Only the United States Marshal, Deputy United States Marshals, Court Security Officers, Federal Protective Services Uniformed Officers, and United States Probation Officers shall be allowed to possess firearms or other weapons in the Courthouse. Exceptions shall be allowed as follows:

- a. With prior approval by the United States Marshal, any law enforcement officer may be authorized to carry firearms in the Courthouse for special cause. The United States Marshal shall communicate any exceptions of this nature to judiciary personnel.
- b. Uniformed police officers in fulfillment of their ordinary law enforcement duties related to the investigation of criminal offense and responding to incidents and calls for assistance. This exception does not apply to officers testifying in court

proceedings.

- c. Deputized Task Force Officers assigned to the United States Marshal Service Fugitive Task Force.
- d. District Security Officers hired by the United States Marshal to perform court security and prisoner transportation duties.

The United States Marshal and Court Security Officers are to coordinate enforcement of this Order and to take into custody any person violating its provisions. Such persons violating the provisions of this Order shall be brought before the Court without unnecessary delay. Further, the said United States Marshal or Court Security Officer shall promptly take into their custodial possession any and all weapons or other items which are, or could be used as a possible weapon, carried into this Courthouse in violation of Federal laws or the laws of the State of Oklahoma. Such weapons, or items, are to be retained in the custody of said Marshals, or Court Security Officers until the possessor makes proper showing that possession thereof is lawful; and further, if said weapons, or items, are not lawfully reclaimed within thirty days, they may be disposed of according to law.

COURT SECURITY OFFICER HOURS

Court Security Officers shall man posts in the Courthouse as follows:

- a. The main entrance to the Courthouse in the East lobby. The duty hours are from 7:45 a.m. to 5:00 p.m., Monday through Friday, except holidays. The duties include the performance of screening and security functions.
- b. The handicap/delivery entrance located in the Northeast corner of the basement floor. The duty hours are from 7:45 a.m. to 4:15 p.m., Monday through Friday, except holidays. The duties include the performance of screening and security functions.
- c. The building Security Control Room located in Room 111. The duty hours are from 7:30 a.m. to 5:00 p.m., Monday through

Friday, except holidays. The duties are to monitor the electronic security aides for the Courthouse. In case of an emergency, this area will become the control center for all security operations.

- d. Each of the courtrooms on the second and fourth floors, and the grand jury room shall be manned as proceedings are designated pursuant to the court docket. The duties are to maintain order and provide security to the Court.
- e. Common areas on all floors shall be manned through periodic patrol from 8:00 a.m. to 5:00 p.m., Monday through Friday, except holidays. The duties are to maintain order and provide security.
- f. Any time there is a trial or hearing that goes beyond 5:00 p.m., Court Security Officers shall remain at their posts at the main entrance and the courtroom or grand jury room until the trial or hearing is adjourned and the public and judicial personnel have cleared the building.

PARKING

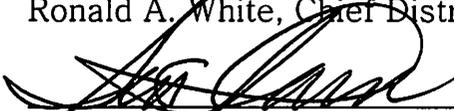
Entrance to the Judicial Parking Area and Secured Parking Lot shall be limited to authorized Courthouse personnel. The United States Marshal or Court Security Officers may authorize entrance for other individuals on a case-by-case basis. If an unauthorized vehicle is parked and left unattended in either the Judicial Parking Area or Secured Parking Lot, the vehicle will be towed.

This Order supersedes and replaces previous Orders on Courthouse security and electronic communication devices.

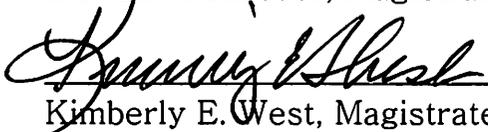
Dated this 11th day of March, 2020.



Ronald A. White, Chief District Judge



Steven P. Shreder, Magistrate Judge



Kimberly E. West, Magistrate Judge



Tom R. Cornish, Chief Bankruptcy Judge